सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
સરદાર વલ્લભભાઇ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
SVNIT

No:E/ 315

Date: June 13, 2022

NOTICE

Sub: Instructions regarding internal communication by employees of the institute.

It has been observed that some of the employees while communicating with the Competent Authority are sending the copy of their mail to other employees of the institute/ external members of statutory committees and making comments/ criticizing functioning of the Institute which may lead to attract as violation of Conduct Rules as per CCS (Conduct) Rules 1964. That has ramification on the functioning of the institute. Therefore, all the employees are advised to submit their issue/ grievances to the Competent Authority through proper channel alongwith adequate supporting documents and should not mark copy to any other employees/ external persons.

All the employees of the Institute are advised to take note of the above.

RVRao

(Prof. R. V. Rao) 13.06.22
DIRECTOR

To,
All employees
SVNIT, Surat